



2010 - 2012 Business Rebate Application



About this Application

Pacific Gas and Electric Company (PG&E) offers rebates on hundreds of energy efficient products and improvements for your business. When you purchase and install these products, you can save energy and money while reducing your impact on the environment.

This application will guide you through the steps you need to take to apply for a rebate. Please review the Business Rebate Catalogs and Terms and Conditions before purchase to determine eligibility requirements.

Thank you for applying for a rebate. If you need assistance, please contact **PG&E's Business Customer Service Center** at **1-800-468-4743**.

How to Apply

Mail completed forms and required documentation with Proof of Purchase to:
PG&E Business Rebates Integrated Processing Center (IPC)
P.O. Box 7265
San Francisco, CA
94120-7265

Need Help?
Business Customer Service Center
1-800-468-4743 or
www.pge.com/businessrebates

Apply online:
www.pge.com/mybusiness/erebates

- 1. Read the Terms and Conditions in Section 8 to determine if you are eligible for a rebate.**
- 2. Read the Product Specifications** for the item(s) for which you are applying in the corresponding Business Rebate Catalogs (also available online at www.pge.com/businessrebates). The catalogs detail the requirements for qualifying products, including eligibility dates, if applicable.
- 3. Purchase and Install** qualifying product(s) between January 1, 2010 and December 31, 2012. These dates may change based on availability of program funds. For products purchased in 2009 with the same energy efficiency specification(s) at the same rebate level(s) continuing from 2009, applications with required documentation are eligible for a rebate per program terms and conditions. Qualifying products must be installed before submitting your application.
Please submit this rebate application within 90 days of purchase. Applications will be handled on a first-come, first-served basis.
- 4. Complete the Application Form.** Refer to the Business Rebate Catalog, your Proof of Purchase documentation, and a copy of your PG&E bill to complete the following:
 - A. Customer Information – Section 1.** Print your name/company name as it appears on your PG&E bill, installation address, and primary telephone number. Include contact name and mailing address if different from account holder name and installation address.
 - B. Account Information – Section 2.** Complete all required fields: "Account Information", "Property Occupied By", "Est. Year Built", and "Est. Square Footage".
 - C. Business Payee Tax Information - Section 3.** Please provide "Tax Status" and "Tax ID Number".
 - D. Payment Release Authorization (if applicable) - Section 4.** If your rebate check is to be paid to a contractor, landlord or any third party other than the PG&E Account Holder on your bill this section **MUST** be completed and signed in blue or black ink.
 - E. Rebate Product Information - Section 5.** Locate the product(s) for which you are applying for a rebate in the Business Rebate Catalogs. Complete all required information.
 - F. Business Property Type Description – Section 6.** Select the property type that best represents your business.
 - G. Customer Signature - Section 7.** Please sign and date the application in blue or black ink.
- 5. Checklist** - Review checklist to make sure you have provided all required information.
- 6. Make and keep a copy of the completed Application Form** and all required documentation, for your records. Submitted applications will become the property of PG&E.
- 7. Mail the original completed Application Form** and other required documentation to **PG&E Business Rebates, Integrated Processing Center (IPC), P.O. Box 7265, San Francisco, CA 94120-7265**. Please do not staple receipts or attachments to rebate application.

Proof of Purchase Requirement

1. Retail Product Receipt/Invoice

Proof of Purchase and required documentation should be legible and submitted with your Application Form within 90 days of purchase date. It must include all of the following information:

- A. Name, full address of Account Holder.
- B. Name, address and phone number of the trade professional, retailer and/or contractor and the address where the product was installed.
- C. Itemized listing of each product including: the product description, quantity, manufacturer, model number, or other identifying information (e.g. SKU #). This must match the requested product rebate listed on your Application Form.
- D. Purchase price per product.
- E. Date and paid documentation that state terms of payment such as, "Paid in Full," or payment terms, such as "Charge" or "Net 30."
- F. Product installation date.

Read the product specifications included in the Business Rebate Catalogs to make sure all requirements are met.

Mail completed forms and required documentation with Proof of Purchase to:
PG&E Business Rebates Integrated Processing Center (IPC)
P.O. Box 7265
San Francisco, CA
94120-7265

Checklist

Before submitting your application, make sure you have done the following:

- Completed all required sections of Business Rebate Application.
- Signed the Application in blue or black ink.
- Verified that all required Proof of Purchase information is included.
- Made copies of all documentation for your records.

Date Submitted* _____

*A rebate check for qualifying product(s) is generally mailed 6 to 8 weeks after PG&E receives and approves all required information. Please see Terms and Conditions (Section 8).

Section 8 - Terms and Conditions

1. To be eligible for a rebate I understand that I must be a customer of Pacific Gas and Electric Company (PG&E) with an active meter serviced by PG&E. I understand that if I am installing products at more than one facility, I must identify each individual address and Service ID # on the "Rebate Product Information" section. All uses herein of the words "install," "installation," or similar phrases shall mean complete installation such that the subject products are fully functional and operational.
2. As a business customer, I agree to provide PG&E with 100% of the energy savings for the rated life of the product(s) or for a period of five (5) years from receipt of rebate, whichever is less. If I do not provide the energy savings or if I cease to be a customer of PG&E during the 5 years, I shall refund a prorated amount of rebate dollars based on the time installed.
3. I understand the program term is January 1, 2010 through December 31, 2012 (the "Program Term"). Qualifying new products purchased and installed within the Program Term are eligible for a rebate. Program offerings and rebate amounts may change during the Program Term. Resale products, products leased less than 5 years, rebuilt, rented, received from warranty or insurance claims, exchanged, won as a prize, or new parts installed in existing products, do not qualify. The Program may be modified or terminated without prior notice, and payments are subject to the availability of Program funding. To be eligible for a rebate, applications with required documentation must be received by PG&E's Integrated Processing Center (IPC) postmarked no later than 60 calendar days following the expiration of the Program Term.

For products with the same energy efficiency specification(s) at the same rebate level(s) continuing from the prior program year, applications with the required documentation may be eligible for a rebate depending on the date received by PG&E's IPC and fund availability.

4. I understand that this signed and dated "2010-2012 Business Rebate Application," completed "Rebate Product Information" incorporated herein by this reference, all appropriate proof(s) of purchase information, and other required documentation as referenced in this application must be received by PG&E's IPC to be considered eligible for payment of a rebate. Unless an application is selected for verification, a rebate check for qualifying product(s) is generally mailed 6 to 8 weeks after PG&E receives a completed application including all required documentation. An incomplete application cannot be processed for payment.
5. I will allow, if requested, a representative from PG&E, the California Public Utilities Commission (CPUC), or any authorized third party reasonable access to my property to verify the installed product I have purchased before a rebate is paid. I understand that a rebate will not be paid if I refuse to participate in any required verification. The verification of installation must be scheduled within 30 days of customer contact by PG&E. I understand that PG&E may contact the qualifying product vendor and/or installer, if needed, to verify purchase and/or installation and may provide my name and/or address to complete this verification.
6. I have installed a qualifying product(s) and understand that the energy-efficiency eligibility requirements for each stated product (as defined in the Catalog) determines the rebate amount. The rebate amount cannot exceed the purchase price.
7. I have installed a qualifying new product(s) in accordance with all applicable federal, state, and local laws, building codes, and manufacturer's specifications.
8. I understand that I cannot receive a rebate for the same product or equipment from more than one California investor-owned utility or third party energy-efficiency program offering rebates, financing or other rebates funded with CPUC Public Goods Charge funds. Products discounted by PG&E at the point of sale are not eligible for additional rebates.
9. THE UTILITY MAKES NO REPRESENTATION OR WARRANTY, AND ASSUMES NO LIABILITY WITH RESPECT TO QUALITY, SAFETY, PERFORMANCE, OR OTHER ASPECT OF ANY DESIGN, SYSTEM OR APPLIANCE INSTALLED PURSUANT TO THIS AGREEMENT, AND EXPRESSLY DISCLAIMS ANY SUCH REPRESENTATION, WARRANTY OR LIABILITY. I AGREE TO INDEMNIFY PACIFIC GAS AND ELECTRIC COMPANY, ITS AFFILIATES, SUBSIDIARIES, PARENT COMPANY, OFFICERS, DIRECTORS, AGENTS, AND EMPLOYEES AGAINST ALL LOSS, DAMAGE, EXPENSE, FEES, COSTS AND LIABILITY ARISING FROM ANY MEASURES INSTALLED.
10. If a tenant, I am responsible for obtaining the property owner's permission to install the product for which I am applying for a rebate payment. My signature on this application indicates I have obtained this permission.
11. I understand that PG&E is not responsible for items lost or destroyed in transit through the mail or electronic medium. Original applications will become the property of PG&E.

More ways for your business to save money.

Looking for more information on Pacific Gas and Electric Company's (PG&E) rebates and incentives for your business? Visit www.pge.com/businessrebates to access the latest rebate information, catalogs, and guidance for your next energy efficiency upgrade.

Apply for your rebate online through eRebates at www.pge.com/mybusiness/erebates. Using eRebates is fast, efficient, and provides you step-by-step instructions. With eRebates you can check the status of your rebate application, both paper and online submittals.

In addition to rebates, you can find a wide range of tools and resources at www.pge.com/mybusiness/energysavingsrebates that can help your business save energy, money and help the environment:

- Sign up for PG&E's Automated Benchmarking Service at www.pge.com/benchmarking. Use ENERGY STAR® Portfolio Manager to track and compare your facility's energy performance over time.
- Use PG&E's audit tools to identify options for saving energy and money at your facility, and get started on developing a comprehensive energy management plan.
- Find a suite of customized incentives for retrofitting outdated, inefficient equipment, as well as incentives to optimize existing equipment through retrocommissioning.
- Explore PG&E's demand response programs that offer incentives for managing your energy use during times of peak demand.
- Check out PG&E's incentives for solar, wind and fuel cell self-generation equipment, if you're considering generating your own electricity.

Learn more about these programs, tools and offers at www.pge.com/mybusiness, or contact the **Business Customer Service Center** at **1-800-468-4743** with questions.

Ready to get started with your next project, and need the help of a contractor? Find local vendors who participate in PG&E's Energy Efficiency Rebate programs at www.pge.com/tradeprodirectory.

